



## **DRONE/UNMANNED AERIAL VEHICLE POLICY (UAV)**

- No casual or recreational use of UAVs is allowed on property whether inside or outside
- No UAVs can be operated outside at any time unless the operator has obtained an exemption from the FAA for exterior usage of the aircraft and has received written approval from Property Management
- Usage of UAVs will be allowed only by written permit
- Requirements for approval of a permit will be as follows:
  - ◊ Name of group or entity requesting use of UAV
  - ◊ Name, credentials and experience of pilot/operator
  - ◊ Specific dates and times UAV is to be flown
  - ◊ Intended use of UAV
  - ◊ Intended flight plan of UAV must be submitted in writing
  - ◊ A test flight must be conducted with Risk Management/Safety prior to event usage
  - ◊ Proof of insurance specifying coverage of UAV operation must be supplied
    - A minimum of \$5 million in coverage for UAV operation must be supplied; the property must be named as an additional insured and subrogation must be waived
    - A Certificate of Insurance with the required information must be submitted to property before an application will be approved
    - The insurance policy must be produced, if requested, prior to approval of UAV usage
- Even where approved for usage, UAVs will not be allowed to fly over any populated areas except as approved by property management under such terms and conditions as may be required, such as use of protective netting, barriers, etc.
- UAVs carrying weapons are prohibited
- UAVs may not be flown in lobbies, restaurants or other common areas
- UAVs must weigh less than 55 pounds
- UAVs are prohibited from flying within 18' or any building structure including sprinklers
- Purpose of UAV usage must be specified
- If the UAV is to be used to video tape an event, additional approval must be obtained from the Director of Public Relations



**APPLICATION FOR PERMIT FOR USE OF  
DRONE/UNMANNED AERIAL VEHICLE (UAV)**

Name of Event \_\_\_\_\_ Date of Event: \_\_\_\_\_

Name of Sponsoring Entity: \_\_\_\_\_

Contact Person/Title: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Intended Use of UAV: \_\_\_\_\_

\_\_\_\_\_

Type of UAV: \_\_\_\_\_

Make: \_\_\_\_\_

Model: \_\_\_\_\_

Weight: \_\_\_\_\_

Name of Operator of UAV: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Attach:

- Credentials of Operator
- Certificate of Insurance
  - \$5 Million in Drone/UAV coverage is required
  - \_\_\_\_\_ must be named as Additional Insured
  - Subrogation must be waived
- UAV Specifications and Manufacturer's Guidelines

Property Name \_\_\_\_\_

When completed, this Application should be emailed to: \_\_\_\_\_

(Convention Services Manager/Risk Management)

Once this Application has been received, you will be contacted by a property representative.

Management Decision:            Approved: \_\_\_\_\_            Declined \_\_\_\_\_

**INDEMNITY:** In consideration for approval of UAV usage as specified, sponsoring entity agrees to indemnify, defend and hold harmless \_\_\_\_\_ and its respective parent company, subsidiaries, affiliated companies, divisions, and each of their principals, directors, officers, agents, representatives, and employees (collectively, "Indemnitees") from and against any and all claims, suits, demands and actions, and any liabilities, damages or expenses, including court costs and reasonable attorney fees, for personal injury, including death, or for the loss or threatened loss, destruction or damage of any real or tangible property, caused in whole or in part by the acts or omissions or willful misconduct of Company or any of its officers, agents, employees, referrals or contractors, arising from the usage of UAVs at its event.